

BUSINESS MANAGEMENT

REQUIRED TEXTBOOKS - TEXTBOOK SUPPLIERS - TRIMESTER 1 and 2 2019

PROGRAMME/COURSE NZ2459 New Zealand Diploma in Business (Level 5)	TEXTBOOK	Publishers (Buy direct from publisher)	Academy	Amazon	Bennetts	Book Depository	Booktopia	Fishpond	Mcleods	Mighty Ape	The Nile	UBS	University Bookshop Dunedin	Wheeler's
All courses	Your tutor will supply a list of required resources in the course outline.													
NC5121 New Zealand Diploma in Business	TEXTBOOK	Publishers (Buy direct from publisher)	Academy	Amazon	Bennetts	Book Depository	Booktopia	Fishpond	Mcleods	Mighty Ape	The Nile	UBS	University Bookshop Dunedin	Wheeler's
510 Introduction to Commercial Law	<i>Understanding commercial law.</i> (8th ed.). Miller, L. (2014). Lexis Nexis. ISBN:9781927248157. Electronic version available ISBN: 9781927248386	LexisNexis	Y	N	N	N	N	N	N	N	N	Y	Y	Y
601 Financial Accounting	<i>Financial accounting: A New Zealand perspective (4th ed.)</i> . Smart, M., Awan, N., & Baxter, R. (2017). Edify. ISBN: 9780947496449. No electronic version available	Edify	N	N	N	N	N	Y	N	N	N	Y	Y	Y
602 Management Accounting	<i>Managerial accounting.(16th Rev. ed.)</i> . Garrison, R., Noreen, R., & Brewer, P. (2017). McGraw-Hill ISBN: 9781260153132	McGraw-Hill Education	Y	Y	N	Y	Y	Y	N	Y	Y	Y	N	Y
603 Business Finance	<i>Corporate finance.(11th ed.)</i> Ross, S.A., Westerfield, R.W., Jaffe, J. & Jordan, B. (2016). New York, NY: McGraw-Hill Higher Education. ISBN: 9780077861759. Electronic version available ISBN: 9781259295867	McGraw Hill Education	Y	Y	N	Y	Y	Y	N	N	Y	Y	N	Y
606 Taxation	<i>New Zealand Master Tax Guide for students: 2019</i> . CCH New Zealand. (2018). Auckland, New Zealand: CCH New Zealand. ISBN: 9781775473022.	Wolters Kluwer	N	N	N	N	N	N	N	N	N	Y	N	N
630 Leadership	<i>The Leadership Experience – Asia Pacific</i> (7th edition). Daft, R. (2018) A. Cengage Learning. ISBN: 9781337102278	Cengage	N	Y	N	Y	Y	Y	N	N	Y	Y	N	Y
633 Human Resource Management	<i>Managing human resources.</i> (4th ed.). Stone, R. J. (2013). Milton, Australia: Wiley. ISBN: 9781118681060. Electronic version available ISBN: 9781118689882	Wiley	N	Y	N	Y	Y	Y	N	N	Y	N	Y	Y

PROGRAMME/COURSE HV4508 Bachelor of Applied Management	TEXTBOOK	Publishers (Buy direct from publisher)	Academy	Amazon	Bennetts	Book Depository	Booktopia	Fishpond	Mcleods	Mighty Ape	The Nile	UBS	University Bookshop Dunedin	Wheeler's
AM5103 Commercial Law	<i>Understanding commercial law.</i> (8th ed.).Gerbic, P., & Miller, L. (2014). Wellington, New Zealand: Lexis Nexis. ISBN: 9781927248157. Electronic version available ISBN: 97812927248386	LexisNexis	Y	N	N	N	N	N	N	N	N	Y	Y	Y
AM6203 Intermediate Financial Accounting	<i>Financial accounting: A New Zealand perspective.</i> (4th ed.).Smart, M., Awan, N., & Baxter, R. (2017). Auckland, New Zealand: Edify. ISBN: 9780947496449	Edify	N	N	N	N	N	Y	N	N	N	Y	Y	Y
AM6204 Intermediate Management Accounting	<i>Managerial accounting.(16th Rev. ed.).</i> Garrison, R., Noreen, R., & Brewer, P. (2017). McGraw-Hill ISBN: 9781260153132	McGraw-Hill Education	Y	Y	N	Y	Y	Y	N	Y	Y	Y	N	Y
AM6205 Taxation in NZ	<i>New Zealand Master Tax Guide for students: 2019.</i> CCH New Zealand. (2018). Auckland, New Zealand: CCH New Zealand. ISBN: 9781775473022.	Wolters Kluwer	N	N	N	N	N	N	N	N	N	Y	N	N
AM6207 Leadership	<i>The Leadership Experience – Asia Pacific</i> (7th edition). Daft, R. (2018) A. Cengage Learning. ISBN: 9781337102278	Cengage	Y	N	Y	Y	Y	Y	N	Y	Y	Y	Y	Y
AM6208 Organisational Behaviour	<i>Organisational behaviour: Emerging knowledge, global insights.</i> (5th ed.).McShane, S., Olekalns, M., & Travaglione, T. (2015). North Ryde, Australia: McGraw Hill. ISBN: 9781743760451	n/a	Y	N	Y	Y	Y	Y	N	N	Y	Y	N	Y
AM6213 Event Logistics	<i>Festival & special event management.</i> (5th Rev. ed.). Allen, J., O'Toole, W., Harris, R., & McDonnell, I. (2011). Milton, Australia: Wiley. ISBN: 9781742164618. Electronic version available ISBN: 9780730300069	N/A	N	Y	N	Y	Y	Y	N	Y	N	N	Y	Y
AM6214 Event Planning & Management	<i>Festival & special event management.</i> (5th Rev. ed.). Allen, J., O'Toole, W., Harris, R., & McDonnell, I. (2011). Milton, Australia: Wiley. ISBN: 9781742164618. Electronic version available ISBN: 9780730300069	N/A	N	Y	N	Y	Y	Y	N	Y	N	N	Y	Y
AM6217 Services Marketing Management	D. (2017). Dubuque: McGraw-Hill Education. ISBN: 9780078112102 Electronic Version available ISBN: 9781309098370	McGraw Hill Education	Y	Y	Y	Y	Y	Y	N	Y	Y	Y	N	Y
AM6226 Introduction to Finance	<i>Corporate finance.</i> (11th ed.). Ross, S.A., Westerfield, R.W., Jaffe, J. & Jordan, B. (2016). New York, NY: McGraw-Hill Higher Education. ISBN: 9780077861759. Electronic version available ISBN: 99781259295867	McGraw Hill Education	Y	Y	N	Y	Y	Y	N	N	Y	Y	N	Y
AM6228 Market Development and Sales	<i>Sell 5: Trust-based professional selling. Student edition.</i> Ingram, T. N., La Forge, R. W., Avila, R. A., Schwepker, C. H., & Williams, M. R. (2016). Boston, MA: Cengage Learning.	Cengage	N	Y	Y	Y	Y	Y	N	Y	Y	Y	Y	Y
AM7301 Cooperative Education Project	<i>The essential guide to doing your research project</i> (3rd Ed.)O'Leary, Z. (2017) Sage Publications London. ISBN: 9781473952089. Electronic version available ISBN: 9781526413079	n/a	Y	Y	Y	N	Y	Y	Y	Y	N	N	N	N
AM7301 Cooperative Education Project	<i>Research design: Qualitative, quantitative, and mixed methods approaches.</i> (4th Ed.) Creswell, J. (2014). Thousand Oaks, California. ISBN: 9781452226101	Sage Publications, US	N	Y	N	N	Y	Y	N	Y	Y	N	N	Y
AM7302 Advanced Financial Accounting	<i>New Zeland Financial Accounting.</i> Deegan,C & Samkin, G. (2012) (6th ed.). NSW, McGraw Hill. ISBN: 9780071013086	McGraw Hill Education	Y	N	Y	Y	Y	Y	N	Y	N	Y	Y	Y
AM7303 Advanced Management Accounting	<i>Strategic Management Accounting: concepts, processes and issues.</i> Hoque, Z. (2003). (2nd ed.). Frenchs, NSW, Australia: Pearson Education. ISBN: 9780733984457	Pearson	Y	Y	N	N	N	Y	N	N	Y	Y	N	Y
AM7308 Strategic Management	<i>Strategic management: Thinking, analysis, action</i> (5 th ed.). Hubbard, G., Rice, J. & Galvin, P. (2014). Frenchs Forest, N.S.W., Australia: Pearson. ISBN: 9781486010806 Electronic Version Available ISBN: 9781486012428	Pearson	Y	N	N	N	Y	Y	N	N	Y	N	N	Y
AM7310 Event Marketing and Sponsorship	<i>Festival & Special Event Management.</i> Allen, J., O'Toole, W. Harris, R. & McDonnell, I. (2011). (5th rev ed.). Wiley. ISBN: 9781742164618 Electronic version available ISBN: 9780730300069	n/a	N	Y	N	Y	Y	Y	N	Y	N	N	Y	Y
AM7311 Event Project	<i>Festival & Special Event Management.</i> Allen, J., O'Toole, W. Harris, R. & McDonnell, I. (2011). (5th rev ed.) Wiley. ISBN: 9781742164618 Electronic version available ISBN: 9780730300069	n/a	N	Y	N	Y	Y	Y	N	Y	N	N	Y	Y
AM7320 International Marketing	<i>International Marketing: An Asia Pacific Perspective</i> (7th ed.) Fletcher, R. & Brown, L. (2016). NSW Australia: Pearson Australia. ISBN: 9781488611162. Student edition with online ISBN: 9781488611179	Pearson	Y	Y	N	Y	Y	Y	N	Y	Y	Y	Y	Y
AM7321 Strategic Marketing	<i>Marketing strategy & competitive positioning.</i> (6th ed.).Hooley, G., Nicoulaud, B., & Piercy, N. F., Rudd J. (2017). Harlow, England: Pearson Education. ISBN: 9781292017310.	Pearson	Y	Y	N	Y	Y	Y	N	Y	Y	Y	Y	Y
HM6000 Food & Beverage Operations	<i>Food and beverage management.</i> (5th Rev. ed.).Davis, B., Lockwood, A., Alcott, P., & Pantelidis, I. (2012). New York, NY: Routledge. ISBN: 9780080966700	Routledge	N	Y	N	Y	Y	Y	N	Y	N	N	Y	Y

HM6001 Front Office	<i>Check in check out: Managing hotel operations: International edition.</i> (9th Rev. ed). Vallen, G., & Vallen, J. (2013). Harlow, England: Pearson Education. ISBN: 9781292021102. Student edition with online ISBN: 9781292034355	Pearson	N	Y	Y	Y	N	Y	N	N	Y	Y	N	Y
HM7001 Accommodation and Facilities Management	<i>Hospitality Facilities Management and Design.</i> Stipanuk, M David (2015). American Hotel and Lodging Educational Institute. ISBN: 9780866124768	N/A	N	Y	N	Y	N	Y	N	N	N	N	N	Y
HM7002 Food & Beverage Management	<i>Food and beverage management.</i> (5th Rev. ed.). Davis, B., Lockwood, A., Alcott, P., & Pantelidis, I. (2012). New York, NY: Routledge. ISBN: 9780080966700	Routledge	N	Y	N	Y	Y	Y	N	Y	N	N	Y	Y

Y = In Stock N = Out of Stock (at time of list publication)/Does not Stock