Student Support Fund Application Information



INFORMATION

The Student Support Fund is available to WelTec students who are experiencing financial difficulties which is likely to adversely affect their studies. The personal information you provide in the attached application form is protected by the Privacy Act 1993. It will only be shared with relevant WelTec staff members – in direct relation to assessing your application.

- Assistance is only provided to current students enrolled on a WelTec programme of study.
- If you have an outstanding debt to WelTec, your application may be declined.
- You must have an acceptable record of attendance/academic progress this will be checked with relevant staff.
- You are expected to have sought financial assistance from other sources (StudyLink, W&I, family, employment, etc) before applying to the fund.
- Wherever appropriate, assistance from the Student Support Fund is provided as a grant, and is non-recoverable.
- A loan (rather than a grant) may be deemed appropriate in cases where a student has a temporary cash flow problem.
- Assistance is not available for paying court fines, or any prior debts.
- Applications are assessed on a case by case basis. No student has an automatic right of entitlement to assistance, and WelTec reserves the right to decline an application.
- Cash is not provided to students. Assistance is made available in the form of food vouchers, bus/train tickets, petrol vouchers, or direct payment to creditors.
- Students found to be misusing funds provided to them may become ineligible for any further assistance.
- Part time students are expected to be self-funded, and as such may only have limited access to financial assistance, in cases of severe hardship.
- Applicants must be a NZ citizen or permanent resident.
 International students may only have limited access to financial assistance, in cases of severe hardship.



Student Support Fund Application Form



CONFIDENTIAL



MAIL TO: Student Services Officer, WelTec, Private Bag 39814, Lower Hutt 5045 **EMAIL:** studentsupport@weltec.ac.nz

) 0800 935 832



Your application will not be considered unless ALL sections are fully completed and supporting evidence/documentation is supplied.

1 PERSONAL DETAILS

Support of Exercise Name (c)

| Surname or Family Name(s) | First or Given Name(s) |
|---|---|
| | |
| Street Address | |
| | |
| | Postcode |
| Date of Birth Day Month Year Ethnicity | |
| Email | |
| | WelTec Student ID |
| Home Phone | Mobile |
| | |
| Programme/Course | Name of Tutor |
| | |
| Full Time study Yes No Which Campus? Petone | Wellington Wairarapa Otaki Auckland Christchurch |
| LIVING ARRANGEMENTS (Tick all that apply) | |
| | ng with parent(s)/guardian Living with dependent children |
| | ner: please state |
| How many people (total) in household? | |
| Marital Status Number of depende | ents Ages |
| Is this your first application to the WelTec Emergency Hardship Fund? | ☐ Yes ☐ No |
| Have you borrowed the full amount (\$1,000) for course related costs from S | |
| What did you spend it on? | |
| Amount left (If any) \$ | |
| | |
| 2 REASONS FOR ASSISTANCE | |
| Please explain your reason(s) for seeking assistance. | |
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| | |
| | |
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| | |

| Have you tried the following a | | - | • • | u 1401 1000111, | |
|--|---|---|--|---|---|
| Work and Income/StudyLink | Yes No | ive details | | | |
| Family members | Yes No | | | | |
| Part time work | Yes No | | | | |
| Your bank | ☐ Yes ☐ No | | | | |
| Negotiating with creditors | Yes No | | | | |
| (to delay payment, or lower payments) | | | | | |
| Taking budgetary advice | Yes No | | | | |
| 3 WEEKLY BUDGET | | | | | |
| Please complete the weekly b | udget below, filling o | out everything tha | t applies to you in the student co | olumns. | |
| Weekly Expenses | Student | Office use only | Weekly Income | Student | Office use only |
| Rent | \$ /wk | | Student Allowance | \$ /wk | |
| Power | \$ /wk | | Student Loan (Living Costs) | \$ /wk | |
| Phone/Mobile | \$ /wk | | Work and Income Benefit | \$ /wk | |
| Groceries | \$ /wk | | Training Incentive Allowance | \$ /wk | |
| Transport | \$ /wk | | Earnings (Part Time Job) | \$ /wk | |
| Debts/Hire Purchases | \$ /wk | | Parent/Guardian Contribution | \$ /wk | |
| Insurance | \$ /wk | | Family Support (IRD) | \$ /wk | |
| Entertainment | \$ /wk | | Spouse/Partners Income | \$ /wk | |
| Childcare | \$ /wk | | Other | \$ /wk | |
| Snacks/Lunches | \$ /wk | | Income Total (A) | \$ | |
| Koha/Church Donations | \$ /wk | | | | |
| , | | | | | |
| Medical | \$ /wk | | Weekly Totals | Student | Office use only |
| | \$ /wk \$ /wk | | Weekly Totals Income Total (A) | Student \$ | Office use only |
| Medical | , | | - | | Office use only |
| Medical Vehicle Costs | \$ /wk | | Income Total (A) | \$ | Office use only |
| Medical Vehicle Costs Other Expense Total (B) 4 DOCUMENTATION You must attach a full up-to-day | \$ /wk \$ /wk \$ | _ | Income Total (A) Expense Total (B) | \$ \$ ther evidence relevan | |
| Medical Vehicle Costs Other Expense Total (B) 4 DOCUMENTATION | \$ /wk \$ /wk \$ ate bank statement (f | _ | Income Total (A) Expense Total (B) Weekly Balance (A - B) unts) to your application, plus of | \$ \$ ther evidence relevan | |
| Medical Vehicle Costs Other Expense Total (B) 4 DOCUMENTATION You must attach a full up-to-date and a ful | \$ /wk \$ /wk \$ tate bank statement (find tick) Bank S UTHORITY tained within this applie | Statement(s) | Income Total (A) Expense Total (B) Weekly Balance (A - B) unts) to your application, plus of | \$ \$ her evidence relevantes Other | nt to your applicatio |
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